



STUDENT APPLICATION FORM

Upper year students **ONLY** may submit their application early by e-mail to pbsc.uvic@gmail.com until September. Please include your resume, and any other relevant supporting documents. **Only the first THREE pages of the application need to be submitted.**

CONTACT INFORMATION

Please see privacy statement at end of application

Name	
Year (entering) in law school	
Email	
Phone	

Considering all of your other commitments (school, other volunteer work, part-time job, etc.), are you willing to devote 3-5 hours per week to a PBSC placement (excluding the exam sessions)?

YES NO

All student volunteers must attend our mandatory PBSC General Training Session. In addition, all first year, upper year, and returning volunteers working on research projects must attend the WestlawCanada / La référence Legal Research and Writing training session designed especially for PBSC. General training will take place on September 28th, room 158, from 12:00pm-1:20pm. The WestlawCanada / La référence Legal Research and Writing training session will take place on two dates. Please indicate which date you expect to be able to attend. Legal Research and Writing Training Sessions will take place in room 157, from 12:00pm-1:20 pm, and food is provided:

WestlawCanada Legal Research and Writing:

October 26th -or- November 9th

Are you interested in applying for a Volunteer Project Coordinator Role? Volunteer Project Coordinators (“VCs”) are selected to coordinate our larger placements (three or more students) and allow for greater effectivity in scheduling, delegation, and quality control. They also enhance communication by serving as the primary liaison between the student volunteer group and the organizational contact, the lawyer supervisor, and the program coordinators. VCs take a lead role in preparing the Workplan for the year, ensuring other volunteers are on track and troubleshooting any issues that arise throughout the year. If you are interested in being considered for this role, please indicate so by checking “YES” below.

YES NO

PERSONAL BACKGROUND

*We attempt to match students based on interest and experience. Please fill out the following section to allow us to better match you to a placement. In addition, **please attach a current resume. You may include a ONE PAGE cover letter if necessary to elaborate on the below information.***

*Occasionally, PBSC partner organizations which service equity-seeking communities express a preference for a law student volunteer who shares the same cultural background as the community the organization is serving. **If you are interested in working with a particular community, please provide a few lines setting out your background***

and preferences. As always, PBSC will make every effort to find you a placement that matches your interests and skills.

<p>Undergraduate/educational background</p>	
<p>Related work, volunteer or other experience or background</p>	
<p>Other languages spoken (if any) and skill level</p>	

INTEREST IN PRO BONO WORK

In a few lines, please tell us why you would like to volunteer with PBSC-UVic and what you hope to gain from your experience. This will help us to better match you with an appropriate project.

PROJECTS

We have provided a list of all PBSC projects for the coming year with this application. There are also more detailed project descriptions available. Please read through them and rank your top 10 choices in order of preference (1 being your most preferred project). We will do our best to match you with a project that suits your interests; however, we cannot guarantee that you will be matched with your first choice. All PBSC Projects have been carefully selected to ensure they provide a valuable legal experience to students.

YOUR RANK (use project number):

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

Are you willing to be placed on another project if you do not get one of your top choices?

YES NO

By signing the Student Application Form, you commit to being available 3 to 5 hours a week for your PBSC Placement, to respecting PBSC policies and procedure, to attending the mandatory training and to completing the Final Evaluation Form at the end of the school year.

Signature : _____ Date : _____

PBSC respects your privacy. The information on this form is collected and used for the purpose of administering PBSC, which may include the operation and development of PBSC programs through the local and National offices, communication with and reporting to PBSC members, law schools and funders, evaluating our program and program publicity. PBSC will protect the information in accordance with any and all applicable privacy legislation. Any questions can be directed to the local Program Coordinator at pbsc.uvic@gmail.com or 1-250-721-8159.

PROJECT SUMMARIES

RANK	Project 16-01: An Introductory Analysis for the ACE Justice Integration Project <i>Organization: University of Victoria Access to Justice Centre for Excellence (ACE)</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> • Access to Justice • Legal Research • Interdisciplinary Research 	<p>The Introductory Analysis project will identify the work that has been done in other disciplines that intersects with law to help inform further coordinated research for the Access to Justice Center for Excellence's Justice Integration project.</p>	<ul style="list-style-type: none"> • 3 students including one Volunteer Project Coordinator • Background in research an asset • Students will be expected to attend 1 project-specific research session. The date of the session will be decided based on collective availability

RANK	Project 16-02: Find an Advocate: Access to Justice Initiative <i>Organization: PovNet Society</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> • Access to Justice; Poverty Law • Legal Research 	<p>The students will work with the organization and lawyer supervisor to update the information for their online "Find an Advocate" tool.</p>	<ul style="list-style-type: none"> • 1-2 students

Trigger Warning: Sexualized Violence

RANK	Project 16-03: Consent and Sexual Assault in the Context of Canadian Prostitution Laws <i>Organization: Peers Victoria Resources Society</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> • Criminal Law • Legal Research; Legal Information Presentation 	<p>The students will prepare a plain language document summarizing the legal analysis of consent at law for the purposes of sexual assault offences. The student will consider the particular implications and challenges regarding consent and sexual assault in the context of sex work. The materials will be prepared and tailored for Peers Victoria clients.</p>	<ul style="list-style-type: none"> • 1-2 students • Students should expect to attend one indoor workers group at the end of the project to present their work • Students will be expected to participate in a Sex Work 101 Education Session during the academic year • Students are strongly encouraged to participate in one or two shifts (either night outreach or daytime drop in)

RANK	Project 16-04: Legal Land Rights & Remedies Plain Language Manual (To be used for RAVEN's Educational Program Initiative)	
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<i>Organization: RAVEN (Respecting Aboriginal Values and Environmental Needs)</i>		
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Indigenous Law; Property Law; Constitutional Law; Environmental Law Legal Research; Indigenous Law Research 	The students will conduct research of case law, current and pending legislation, and other relevant resources to produce a plain language manual on the legal land rights and remedies available to Indigenous peoples in BC which will be made available to Indigenous clients and community leaders.	<ul style="list-style-type: none"> 3-4 students including one Volunteer Project Coordinator Preference will be given to students who have taken John Borrows' Indigenous Lands, Rights and Governance class Indigenous and/or Aboriginal Law training considered an asset

RANK	Project 16-05: The Partner Application Form and Evaluation Project <i>Organization: RAVEN (Respecting Aboriginal Values and Environmental Needs)</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Indigenous Law; Constitutional Law Legal Research 	This project as two parts: 1) Build on the current Application Form draft to create a clear, complete, effective Partner Application Form to be used during the community partner review process. 2) Prepare an evaluation tool to help the Legal Advisory Panel assess the strength of the claim outlined in the Partner Application.	<ul style="list-style-type: none"> 2 students Indigenous and/or Aboriginal Law training considered an asset Research experience considered an asset Students with an Interest or experience in environmental law and/or Indigenous law will be given preference

RANK	Project 16-06: Indigenous Law Summary Resource and Methodology Summary Resource <i>Organization: Indigenous Law Research Unit</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Indigenous Law; Constitutional Law Indigenous Law Legal Research 	The students will work closely with the Indigenous Law Research Unit to prepare two resources for the Unit's use: 1)The Indigenous Law Summary Resource and 2) The Indigenous Law Research Methodology Summary Resource	<ul style="list-style-type: none"> 2-3 students (including 1 possible Volunteer Project Coordinator) Preference will be given to students who took the Indigenous Law Research Intensive, and/or have experience with Indigenous law research methodology

RANK	Project 16-07: Disability Discrepancies <i>Organization: Together Against Poverty Society (TAPS)</i>	
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Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> • Law & Disability; Poverty Law; Law, Legislation & Policy • Legal Research; Client Assistance 	<p>This project has two parts: 1) The first part of this project is to research and create a document that outlines the differences in the legislative requirements for eligibility that govern the Provincial Persons with Disabilities Benefits, Federal CPP-D and the Disability Tax Credit, as all three have different definitions of disability and different considerations for eligibility. 2) The second part of the project would involve contacting and informing TAPS clients of these differences.</p>	<ul style="list-style-type: none"> • 2 students • For the second part of the project, students must be prepared to spend their volunteer hours at the TAPS office. The specific time will be negotiated • Students will be expected to participate in project-specific training with TAPS

RANK	Project 16-08: LiveHelp Project <i>Organization: Legal Services Society of British Columbia</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> • Family Law • Client Assistance 	<p>LiveHelp is an instant messaging service that the LSS has added to their Family Law Website (FLWS) so clients can ask questions and receive legal information online regarding family law issues in general as well as how to access information on the FLWS in particular. Students involved in this project will provide remote online support to staff at LiveHelp and research support to update, revise and continue to expand the Frequently Asked Questions (FAQ) information database.</p>	<ul style="list-style-type: none"> • 4-5 students including one Volunteer project Coordinator • Students are expected to be available for a regular set time period each week agreed upon by LSS and the student. • Students must attend the project briefing and application training necessary to work on LiveHelp (this can be done remotely). • Students must own or have access to a computer and an internet connection for the times they would be working on the project.

RANK	Project 16-09: New Country Research for International Adoptions; development of country-specific information (for agency website). <i>Organization: Choices Adoption and Counselling Services</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> • Family Law; Law, Legislation & Policy; International Law • Legal Research 	<p>Building on the New Country Research Template created by previous volunteer placements, the student volunteers will conduct research to determine the feasibility of the Agency taking the step to open adoption arrangements with new partner countries.</p>	<ul style="list-style-type: none"> • 2 students • Students must schedule and attend an Onsite Orientation

RANK	Project 16-10: Directions in Parenting Coordination <i>Organization: Communica Dialogue and Resolution Services Society</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Family Law Legal Research 	Students will perform legal research and interviews of a cross section of Family Court Judges, Family Law Lawyers and Parenting Coordinators concerning Parenting Coordination	<ul style="list-style-type: none"> 2-3 students (including 1 possible Volunteer Project Coordinator) An interest in Family Law and/or Parenting Coordination would be considered an asset

RANK	Project 16-11: Tenant Advocacy Project Assistant <i>Organization: Together Against Poverty Society (TAPS)</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Poverty Law; Residential Tenancy Law Client Intake 	The student volunteer will assist the Tenant Advocacy Project by providing direct client advocacy under close lawyer and advocate supervision. This will include providing legal information for tenants about the BC Residential Tenancy Act and other applicable legislation, and assisting with legal advocacy on behalf of clients at Residential Tenancy Branch dispute resolution hearings.	<ul style="list-style-type: none"> 1 upper year student Student will negotiate a set time to volunteer weekly at the TAPS office Student will be expected to participate in project-specific training with TAPS

RANK	Project 16-12: Legal Perspectives on Shareholder Agreement Forms: What? When? How? <i>Organization: Victoria Advanced Technology Council (VIATeC)</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Business Law; Contract Law Legal Research, Legal Education Presentation 	Students will conduct a legal review of the different probabilities, possibilities, provisions, standards, approaches and best practices for new technology companies considering entering into shareholder agreements. Students will research areas including: partnership development, reverse vesting, amendments, and more. Students will then conduct a presentation to interested clients.	<ul style="list-style-type: none"> 3 students including 1 Volunteer project Coordinator

RANK	Project 16-13: Legal Perspectives on Data Breaches, Privacy and Business Liability <i>Organization: Victoria Advanced Technology Council (VIATeC)</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Privacy Law; Business Law Legal Research, Legal Education Presentation 	This project will involve researching legislation and laws surrounding data breaches, privacy rights, and privacy-related liability policies for tech companies.	<ul style="list-style-type: none"> 2-3 students (including 1 possible Volunteer Project Coordinator)

RANK	Project 16-14: Human Rights Analysis of Rental Housing law in the context of poverty and systemic discrimination in Yukon. <i>Organization: The Yukon Human Rights Commission</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Human Rights Law; Property Law Legal Research 	<p>Students will conduct a critical human rights analysis of rental housing law, in the context of poverty and systemic discrimination issues in the Yukon. Students will give specific attention to discriminatory rental practices. Each student will be given an area of discrimination to research (family status, age, criminal record, etc), and will work together to create a research memo summarizing their findings. The students will then prepare plain language materials that are consistent with the Commission's current materials, to be distributed to community members.</p>	<ul style="list-style-type: none"> 3-4 students including 1 Volunteer Project Coordinator Students will be provided with training materials that they will be responsible to review Students will be expected to participate in a 1.5 phone training session

RANK	Project 16-15: Civil Liberties Rights Watch Blog <i>Organization: Canadian Civil Liberties Association (CCLA)</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Human Rights Law Legal Research 	<p>Students will monitor an assigned area (e.g. courts in Ontario, legislature in Quebec, US Supreme Court, etc) and post to the RightsWatch blog. Students will also organize a brown-paper bag lunch event with a speaker.</p>	<ul style="list-style-type: none"> 1-2 students Students selected for this project must be available for an online training session to be held at 12:00 p.m. EST on Wednesday, October 5th, OR 3:00 p.m. EST on Thursday October 6th . This training session will be 2 hours Students will be expected to participate in 3 "intensives" over the course of the academic year. The intensives will be no more than one hour in length

RANK	Project 16-16: Provincial prison policy regarding Transgender people and its potential to violate the Human Rights Code <i>Organization: Vancouver Island Human Rights Coalition</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Human Rights; Criminal Law Legal Research, Policy Paper 	<p>The BC Corrections Adult Custody Division has outlined their latest policy (amended in November, 2015), regarding the placement of transgender peoples in gender-specific correctional facilities (s.917). Students will conduct research and</p>	<ul style="list-style-type: none"> 2-3 students (including 1 possible Volunteer Project Coordinator) Experience with research/writing/editing,

	create a legal summary and/or policy paper outlining the current understanding/interpretation of s. 9.17 in law.	<p>particularly policy documents, will be considered a strong asset.</p> <ul style="list-style-type: none"> Advanced LRW, and experience with Human Rights Law will be considered an asset
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RANK	Project 16-17: Intellectual Property Regime for Canadian Musicians <i>Organization: Musicians' Association of Victoria & the Islands, CFM Local 247</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Intellectual Privacy Law Legal Research 	Students will build upon the research and presentation undertaken by the students of the preceding year. They will develop a comprehensive logic diagram (decision tree, flow chart) that incorporates the various music industry entities, their interrelationships, and variables as identified by the previous year students	<ul style="list-style-type: none"> 3-4 students including 1 Volunteer Project Coordinator

RANK	Project 16-18: Employee, Intern and Volunteer Rights and Best Practices: HR Manual <i>Organization: Anawim House</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Charity Law; Employment Law Legal Research 	The project has two components: 1) Students will research and draft a plain language memorandum on the rights and obligations of not-for-profits towards unpaid internships in British Columbia. 2) Students will research and prepare plain language memorandum of current HR Policies and Employment Legislation for volunteers.	<ul style="list-style-type: none"> 3-4 students including 1 Volunteer Project Coordinator Mandatory Initial Anawim House meeting, tour, walk-through

RANK	Project 16-19: Confidentiality Policies for Small Non-Profits <i>Organization: Anawim House</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Charity Law; Privacy Law; Employment & Labour Law Legal Research 	Students will research and draft a plain language memorandum on best practices and possible legal issues surrounding confidentiality and clients, volunteers, staff, and board members in the context of Anawim House's services.	<ul style="list-style-type: none"> 2 students Mandatory Initial Anawim House meeting, tour, walk-through

RANK	Project 16-20: BC Societies Act: Transition Application <i>Organization: Volunteer Victoria Society</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Charity Law; Law, Legislation & Policy 	On November 28, 2016 the new BC Societies Act will come into force. Following this date, all non-profit	<ul style="list-style-type: none"> 2-4 students (including 1 possible Volunteer Project

<ul style="list-style-type: none"> Legal Research, Client Assistance 	<p>societies will have 2 years to submit their transition application to BC Corporate Registry Services to remain compliant. As societies re-write their Constitution and by-laws many board members will have questions about how they transition and the consequences of changing their by-laws.</p>	<p>Coordinator)</p> <ul style="list-style-type: none"> Communication Skills are a strong asset Mandatory training on the new BC Societies Act at Volunteer Victoria
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RANK	Project 16-21: Review of Societies Act & VRKS Bylaws <i>Organization: Victoria Rainbow Kitchen Society</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Charity Law Legal Research 	<p>To review the new BC Societies Act and to determine what may need to be added/reviewed based on the current VRKS Societies Act and our current bylaws.</p>	<ul style="list-style-type: none"> 2 students

RANK	Project 16-22: Charitable Organizations Offering Services for a Fee: A Legal Analysis <i>Organization: Land Trust Alliance</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Charity Law; Risk Management Legal Research 	<p>Students will research the legal landscape surrounding non-profit organizations conducting services for money. Can they be paid for a service provided? If so, can the organization specify the amount? Would the payer be eligible for a tax receipt? Etc.</p>	<ul style="list-style-type: none"> 2 students

RANK	Project 16-23: Employment & Labour Law Education Sessions <i>Organization: The Town of Qualicum Beach</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Employment & Labour Law Legal Research; Legal Education Presentation(s) 	<p>The student will conduct information sessions for the Town of Qualicum Beach on a number of topics associated with employment and collective bargaining.</p>	<ul style="list-style-type: none"> 1 upper year student Experience in Employment and Labour Law an asset The student must be prepared to travel to Qualicum Beach to conduct the presentations at the end of the academic year. Costs for travel will be reimbursed by the organization partner

RANK	Project 16-24: Legal Summary of the Employment Insurance Program <i>Organization: Inter-Cultural Association of Greater Victoria</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> Employment & Labour Law; 	<p>Building on existing resources, the students will research and present an education/information</p>	<ul style="list-style-type: none"> 2 students Experience with

<p>Immigration Law</p> <ul style="list-style-type: none"> • Legal Research; Legal Education Presentation 	<p>session of 2-hour duration for ICA staff members and newcomer clients on the Employment Insurance (EI) Program of BC.</p>	<p>professional presentations, including PowerPoint and public speaking is expected</p> <ul style="list-style-type: none"> • Inter-cultural Competency • Initial orientation to ICA will be provided by the Immigrant Services Manager • Students will also receive two hours of sensitivity training around interacting with vulnerable clients from a range of cultural, religious, and ethnic backgrounds prior to conducting the
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RANK	<p><i>Project 16-25: Choices in Alternative Dispute Resolution</i> <i>Organization: Communica Dialogue and Resolution Services Society</i></p>	
<p>Area of Law & Type of Project</p>	<p>Description</p>	<p># Students & Qualifications</p>
<ul style="list-style-type: none"> • Alternate Dispute Resolution • Legal Research 	<p>Students will perform a literature review and conduct key informant interviews on the wide variety of alternate dispute resolution models currently available in British Columbia.</p>	<ul style="list-style-type: none"> • 2-3 students • (including 1 possible Volunteer Project Coordinator)

RANK	<p><i>Project 16-26: Workshop on land confiscation in Karenni State: Materials for the Karenni Social Development Center in Thailand</i> <i>Organization: Center for Asia-Pacific Initiatives</i></p>	
<p>Area of Law & Type of Project</p>	<p>Description</p>	<p># Students & Qualifications</p>
<ul style="list-style-type: none"> • International Law; Human Rights; Property Law; Customary Law in Northern Thailand • Legal Research 	<p>The Karenni Social Development Center teaches legal empowerment subjects such as democracy, human rights, international law, as well as English and advocacy and research skills to students from the Karenni refugee camps near Nai Soi, Northern Thailand. Currently a UVic law student (Megan Presnail) is researching the issue of land confiscation in Karenni State. PBSC volunteers will review the research paper(s) prepared by Megan Presnail, and conduct additional research on international, national, and customary law of the region. Students will prepare materials that outline the basic foundations of human rights and legal rights for the advanced course students of the KSDC to learn, and further disseminate to local villagers (applying the train the trainer model).</p>	<ul style="list-style-type: none"> • 3 students including 1 Volunteer Project Coordinator • While not an expectation, it is noted that the University of Victoria's Centre for Asian Pacific Initiatives will be offering a paid internship to a law student to travel to Nai Soi, Northern Thailand (near Mae Hong Son) to teach the advanced course (i.e., subjects related to legal empowerment, international human rights, and English) at the KSDC from May to December 2017. This will give the

		student the opportunity to live and work with the refugee students and part of the curriculum to be taught will include this project's workshop on land confiscation.
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RANK	Project 16-27: Social Media Officer <i>PBSC-UVic Executive</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> PBSC Executive Board Member 	<p>The social media coordinator is responsible for managing the website, Facebook and Twitter accounts. The coordinator will update Social Media weekly highlighting PBSC accomplishments, sharing relevant news items related to access to justice and offering general commentary about legal developments. In addition to monitoring and updating the PBSC Facebook page and Twitter account, the role also involves advertising for and taking photos at our community events, promoting PBSC within the Faculty of Law, coordinating external media relations and providing articles for local news sources, providing key updates to our National Office to feature on their Facebook page or in their monthly newsletter and building connections with the local bar association and not-for-profit community.</p>	<ul style="list-style-type: none"> 1 student Preference will be given to upper year students

RANK	Project 16-28: Community Building Officers <i>PBSC-UVic Executive</i>	
Area of Law & Type of Project	Description	# Students & Qualifications
<ul style="list-style-type: none"> PBSC Executive Board Members 	<p>The community building officers are responsible for organizing at least two community building event, including fundraising for such events if necessary. In addition, these coordinators are responsible for reaching out to and providing support mechanisms for our volunteers, and fostering a sense of PBSC community. These students may also wish to bring our volunteers together in more informal settings to promote discussion, problem solving and provide support to one another. Event planning precedents can be found in the Dropbox UVic Executive under Community Builders.</p>	<ul style="list-style-type: none"> 2 students Preference will be given to upper year students

RANK	Project 16-29: Research Assistants <i>PBSC-UVic Executive</i>	
Area of Law &	Description	# Students &

Type of Project		Qualifications
<ul style="list-style-type: none"> • PBSC Executive Board Members • Legal Research 	<p>The Research Assistants offer research support to PBSC project volunteers on an as-needed basis throughout the year. Research Assistants are exposed to different projects and types of legal research.</p>	<ul style="list-style-type: none"> • 1-2 students • Preference will be given to upper year students • Research experience a strong asset